

REQUIREMENTS FOR THE REPORT OF DEATH

The deaths of Filipinos in British Columbia, Alberta, the Yukon and the Northwest Territories of Filipino parents should be reported to and registered with the Philippine National Statistics Office through the Consulate General.

When reporting/registering the death, the following documents should be submitted:

1. Duly accomplished Report of Death Form in quadruplicate;
2. Original and 4 photocopies of the following:
 - 2.a Certificate of Death issued by the Vital Statistics Office;
 - 2.b Data page of the Philippine passport of the deceased;
 - 2.c Mortuary Certificate* issued by the Philippine Consulate General (for shipment of human remains or urns for repatriation to the Philippines).
3. Processing fee of C\$33.75 in cash or money order/bank draft made payable to the Philippine Consulate General. Do not send cash in the mail;

***Requirements for Mortuary Certificate:**

- a. Death Certificate issued by the Vital Statistics Office;
- b. Embalming Certificate, if the remains are embalmed;
- c. Cremation Certificate, if the remains are cremated;
- d. Travel itineraries for the remains and the one who will accompany the remains;
- e. Original and photocopy of the Philippine passport of the deceased;
- f. Medical Certificate of Death;
- g. Burial or transit permit for shipment of human remains;
- h. Mortuary Certificate stating that the casket contains only the body of the deceased or certification from crematorium stating that the urn contains only the ashes of the deceased.
- i. Processing fee of C\$33.75 in cash or money order/bank draft made payable to the Philippine Consulate General. Do not send cash in the mail;

Applicants who applied in person but want their documents to be mailed back to them should submit a self-addressed prepaid envelope of a courier service of their choice along with the regular requirements.

(Note: If applicants choose to use the services of Canada Post, it is required that they purchase the "Signature on Delivery Sticker" to allow tracking of who signed for the receipt of their documents.)