



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER

BIDS AND AWARDS COMMITTEE

BAC Resolution No. 012-2023

RESOLUTION RECOMMENDING THE PROCUREMENT OF CARPET AND UPHOLSTERY CLEANING SERVICES FOR THE PHILIPPINE CONSULATE GENERAL IN VANCOUVER, AND THE AWARDING OF THE CONTRACT TO TRIDECA BUILDING MAINTENANCE LTD WITH THE TOTAL BID AMOUNT OF ONE THOUSAND CANADIAN DOLLARS (CAD\$ 1,000.00), EXCLUSIVE OF TAXES

WHEREAS, the Consulate General of the Philippines in Vancouver ("Consulate") should maintain and provide a healthy work environment for employees to safeguard their health and increase productivity;

WHEREAS, the Consulate intends to procure professional carpet and upholstery cleaning services as part of its annual maintenance/cleaning program for the following reasons: 1) while vacuuming is essential for removing dirt, a professional steam cleaning will get deeper into the carpet & upholstery to extract dirt and debris build-up; 2) a professional cleaning company has products that will sanitize the carpets/upholstery; 3) to eliminate odours, bad bacteria and allergens in the carpet/upholstery that can contaminate indoor air quality and contribute to respiratory problems such as asthma and other trigger problems;

WHEREAS, Republic Act 9184 and its Implementing Rules and Regulations (IRR), and the Government Procurement Policy Board (GPPB) Resolution No. 28-2017 dated 31 July 2017, prescribe the rules and procedures to be followed by government entities in the procurement of goods and services, infrastructure projects, and consulting services to be procured and performed overseas;

WHEREAS, in accordance with Section 7.2 of the 2016 Revised IRR, and Annex A(3)(a) of GPPB Resolution 28-2017, the said property maintenance service is included in the Consulate's Annual Procurement Plan for the Fiscal Year 2023, including approved changes thereto;

WHEREAS, prospective service providers in British Columbia should meet the following criteria: 1) provide deep clean shampooing of all accessible carpets throughout the Boardroom, 10 offices, hallways, front desk area and open areas, 2) steam clean 32 office chairs (upholstery) to remove stains and surface dirt, 2) hard wood/laminate floor shine refresher, 3) cleaning service must be completed in one (1) day only preferably on a weekend;

WHEREAS, pursuant to Resolution No. 28-2017, the Bids and Awards Committee (BAC) requested service providers in British Columbia to submit their quotations by email, and the following three cleaning companies provided quotations:


Rank	Company	Amount
1	Trideca Building Maintenance Ltd	CAD\$ 1,000.00 (without tax)
2	SmithWerks Carpet & Upholstery Care Ltd.	CAD\$ 1,118.00 (without tax)
3	Coit Services	CAD\$ 1,168.00 (without tax)

WHEREAS, upon evaluation of the BAC, Trideca Building Maintenance Ltd submitted the lowest calculated bid in the amount of CAD\$ 1,000.00 (exclusive of taxes), and was found to be responsive in terms of price, and is technically, legally and financially capable to meet the requirements of the Consulate;

NOW THEREFORE, we, the members of this Committee unanimously resolves to recommend to the Head of the Procuring Entity (HOPE) of the Consulate General of the Philippines in Vancouver, the procurement of carpet and upholstery cleaning services, and the Awarding of the Contract to **Trideca Building Maintenance Ltd** with the amount of **One Thousand Canadian Dollars (CAD\$ 1,000.00)** exclusive of taxes, subject to the signing of the contract.

DONE, this 8th August 2023, Vancouver, British Columbia, Canada.


ANALYN D. RATONEL
BAC Chairman



ERICKA ANNA T. ABAD
BAC Vice Chairman


CARLOTA T. HALILI-CASTAÑEDA
BAC Member


KENNETH C. JOYA
BAC Member


CELSO A. MAGPILE
BAC Member

Approved:
By the Authority of the Secretary of Foreign Affairs:


ARLENE T. MAGNO
Consul General
Head of the Procuring Entity